

## MINUTES – BOARD OF HEALTH

Date: September 12, 2016

Place: Town Office Building

Present: Caitlyn Rock, Kristy Paciorek, Stephen Ball-Health Agent; Dave Zarozinski & Debbie Palmer: Hillside Environmental

Absent: Ken Kushi

6:00PM– Meeting called to order.

- Motion Ms. Paciorek to accept the **August 22, 2016 Minutes**, 2<sup>nd</sup> Ms. Rock, Vote 2-0.

### HILLSIDE ENVIRONMENTAL:

- Provided update on two (2) housing issues. One complaint was for a Sugarloaf Apartment ventilation concern and the second complaint was related to mold concerns at another property of which caller left no address and could not be reached by agents after leaving message at the number left by the caller.

### HEALTH AGENT UPDATE:

- 2 Hubbard Hill: discussion about options of 6-month re-inspection after property is occupied to verify septic is not in failure as a three-bedroom home OR, if potential owner wants to rent the property as a four-bedroom home, septic system will need to be upgraded. Based on inspector's information, Board determined home to be classified as a four-bedroom available home. Therefore, prior to any occupancy, the septic system must be upgraded to a four-bedroom capacity septic system and must be in full compliance within Title 5 regulations.
- Temporary two-day food permit for Chilifest vendors: no new applications received as of meeting time. Agent reports being contacted by a potential vendor. If last minute vendor does submit application before event, agent has authority to grant permit with fees paid and paperwork completed and approved.
- Farmy Fresh Fun Fair – health agent reports not receiving notification as far as what, if any food vendors are expected at the event. Board of Health requesting administrator to contact the event coordinator as noted on the event flyer to request all necessary paperwork as soon as possible so appropriate inspection requirements can be made.
- Next Board of Health meeting: October 17, 2016.
- Motion to adjourn at 7:05PM Ms. Paciorek, 2<sup>nd</sup> Ms. Rock, Vote 2-0.

Respectfully submitted,

  
Kristy Paciorek,  
Recording Secretary